

To: China Construction Bank (New Zealand) Limited ("Bank")

## Additional Organisation Demand Deposit Accounts Opening/Re-Open Application Form

Note: On request, the Bank can provide the applicant with this form in a different format which may make it easier to read (for example on A3 sized paper and using larger font). Please contact the Bank if this would assist.

Please complete in BLOCK LETTERS, "v" where appropriate.

And return the completed form to us at Level 29, Vero Centre, 48 Shortland Street, Auckland 1010, New Zealand

Date:

### Section 1

#### Part A - Existing Customer Information

Name of Customer (Company/Organization/Club/Society/Trust/Partnership)

CI.No. - Customer Identification Number (18 Digits)

Trading Name (if different from Above)

#### Part B - Tell us what you want to do

**\*\* Please tick at least one box; You can choose more than one option.**

**Open additional New Demand Deposit Account(s)**

Please complete Part A, B, C & G

**Re-Open Demand Deposit Account(s)**

Please complete Part A, B, D & G

### Section 2

#### Part C - New Additional Demand Deposit Account(s) Opening

##### C.01 - Account(s) Details

Account Currency	Type of Account		Account Name (if Different from existing Account Name)
NZD	Current	Savings	<u>Account Name</u>
USD	Current	Savings	<u>Account Name</u>
RMB	Current	Savings	<u>Account Name</u>
HKD	Current	Savings	<u>Account Name</u>
JPY	Current	Savings	<u>Account Name</u>
EUR	Current	Savings	<u>Account Name</u>
GBP	Current	Savings	<u>Account Name</u>
Other, Please specify			<u>Account Name</u>

##### C.02 - Account Operating Authority for additional New Demand Deposit Account(s)

- This tells us who the Account Owner(s) has authorised to operate above additional New accounts.
- If you don't tick anything, we will default to the existing signing rule set out in the Account Operating Authority.
- Note:

- These signing rules below do not apply to your use of any online platform

- These signing rules below will not make any rules changes of your existing account(s), if you want to change the authorised rules or other account details for your existing account(s), please complete the form of Making Changes to Organisation Accounts

The above Account(s) Operating Authority is **SAME AS** existing signing rules set out in the Account Operating Authority.

The above Account(s) are governed under the authority indicated below:

Any Authorised Signatory, acting individually

Any two Authorised Signatories, acting jointly

At least Authorised Signatories, acting together

Other (as described below), subject to acceptance from the Bank:

**C.03 - Add Authorised Signatory(ies) for Above additional New Account(s) - if any**

1

Details:            Mr.                    Mrs.                    Miss.                    Ms.                    Other (Please specify) \_\_\_\_\_

Full Name \_\_\_\_\_

Home Address \_\_\_\_\_

Email \_\_\_\_\_ Phone No. \_\_\_\_\_

Occupation \_\_\_\_\_ Date of Birth \_\_\_\_\_

ID Type \_\_\_\_\_ ID No. \_\_\_\_\_

Date of Signing \_\_\_\_\_ Expiry of ID \_\_\_\_\_

Relationship to Organisation \_\_\_\_\_

*By signing below the Authorised Signatory agrees to be an Authorised Signatory and the Customer's account and agrees to the statement set out in Part E below.*

**Specimen Signature**

2

Details:            Mr.                    Mrs.                    Miss.                    Ms.                    Other (Please specify) \_\_\_\_\_

Full Name \_\_\_\_\_

Home Address \_\_\_\_\_

Email \_\_\_\_\_ Phone No. \_\_\_\_\_

Occupation \_\_\_\_\_ Date of Birth \_\_\_\_\_

ID Type \_\_\_\_\_ ID No. \_\_\_\_\_

Date of Signing \_\_\_\_\_ Expiry of ID \_\_\_\_\_

Relationship to Organisation \_\_\_\_\_

*By signing below the Authorised Signatory agrees to be an Authorised Signatory and the Customer's account and agrees to the statement set out in Part E below.*

**Specimen Signature**

**Section 3**

**Part D - Re - Open Demand Deposit Account(s) Application**

Note:

- Re-Open Account Number (s) will be different from the original Account number(s) which has been closed
- The Account Operating Authority will NOT change, if you want to change the authorised rules or other account details, please complete the form of Making Changes to Organisation Accounts

Account Currency	Type of Account	Account Name (if Different from existing Account Name)
NZD	Current Savings	<u>Account Name</u> _____
USD	Current Savings	<u>Account Name</u> _____
RMB	Current Savings	<u>Account Name</u> _____
HKD	Current Savings	<u>Account Name</u> _____
JPY	Current Savings	<u>Account Name</u> _____
EUR	Current Savings	<u>Account Name</u> _____
GBP	Current Savings	<u>Account Name</u> _____
Other, Please specify	_____	<u>Account Name</u> _____

**Section 4**

**Part E - Info you may need to know**

**What's the difference between an Account Owner and an Authorised Signatory?**

For the purposes of this form, the Account Owner is the person(s) authorised to act on behalf of the Customer or Account Owner organisation, including for the purposes of opening accounts and appointing Authorised Signatories for an account, and are normally one of the following:

- a director of a Company;
- a partner in a Partnership;
- a trustee of a Trust; or
- an appointed/elected officer of a Society (Chairperson, Secretary or Treasurer).

An Authorised Signatory is authorised by the Account Owner to operate the specific account(s) in accordance with the signing rule for the Account Operating Authority. (e.g. make payments and view transactions). An Account Owner may or may not choose to be an Authorised Signatory.

**What supporting documentation will I need?**

- The Bank is, or may be, required to verify the identity of the people listed in this form and certain other information provided in this form.
- Where the Authorised Signatory holds a particular office within the Account Owner organisation and, by virtue of holding that office, can act on behalf of the organisation, we may need to sight evidence of their appointment or removal.

Examples of what we may require is:

- a company director: The Bank will check the director's details against the information registered on the Companies Office website; or
- a Treasurer of a society being removed: The Bank will need to see the minutes from the meeting at which the new Treasurer was appointed, signed by the Chairperson, previous Treasurer and Secretary. These officers should already be Authorised Signatories on the account.

**Part F- Declaration**

**I/We**

- agree to be bound by the terms and conditions set out in this application form in addition to any other conditions which may apply;
- acknowledge having been provided with the Bank's General Account Terms and Conditions and agree to be bound by the terms as amended or replaced from time to time;
- confirm I/we have read the Bank's General Account Terms and Conditions as it contains important statements about my/our rights and obligations;
- certify that all information supplied in this application form, including the List of Extra Signatories (if any) is true, correct and complete in every respect and understand that if it is not true, correct and complete, this application form may be declined and/or I/we may be liable to the Bank;
- confirm that we have the authority to sign this form on behalf of the organisation Customer and that we are authorised to provide the personal information to the Bank provided in this form; and acknowledge that the Bank's privacy policy is set out in full in the Bank's General Account Terms and Conditions.

**I/We authorise**

- the Authorised Signatories named in this authority and the List of Extra Authorised Signatories (if any) to operate this account(s) in accordance with the signing rules specified in C.03 and do everything relating to your relationship with the Bank for this account(s) (this is called the banker/customer relationship), that an Authorised Signatory is authorised to do under the Bank's General Terms and Conditions.
- other Authorised Signatories to be added to or removed from this authority.
- this authority is to apply to the accounts in Section A and in the List of Extra Account numbers (if any) – subject to your signing rule set out in the Account Operating Authority – and nobody can delegate the authority we have given them.
- We agree to notify the Bank of any changes to any details and information relating to our account.

**Receiving and acting on instructions by fax, phone, electronic communication or other means**

I/We agree that as part of doing business, the Bank may communicate with us by fax, phone, electronic communication and may accept telephone, facsimile, electronic communication or other instructions in the course of the banker/customer relationship

However, the Bank:

- is not obliged to accept them
- will not be liable to the Customer, Account Owner, Authorised Signatory or any other party if the instructions are unauthorised, forged or fraudulently given and the instructions received appeared to have been furnished by us

**I/We indemnify the Bank**

to the maximum extent permitted by law and I/we will indemnify the Bank for its losses in acting on such instructions. The indemnity given in this form is to be read together with (and does not in any way restrict) the indemnity given in the Bank's General Account Terms and Conditions.

**Adding or removing Authorised Signatories to/from the authority**

Additional Authorised Signatories may be appointed and any Authorised Signatory may be removed only by notice in writing to the Bank signed in the same manner by the Account Owner(s) as this form.

**Part G - Authorising**

I/We confirm everything in the form is correct and I/we have read and accepted the Bank's terms and conditions.

- If the organisation is a company, a **minimum of two Account Owners** must sign unless there is only one director of the company in which case one director may sign. In all other cases, **all Account Owners** must sign (eg all trustees of a trust) unless the Bank agrees otherwise.
- The signing rule does not determine how many Account Owners need to authorise these changes.
- Persons authorised to act on behalf of the Account Owner organisation must sign in accordance with any rules, requirements or internal policies of the organisation, such as those specified in a constitution or trust deed.
- Written evidence will be required where the Account Owner is either not known by the Bank or we are unclear on who can authorise these changes.

**Signed by and on behalf of the Customers/by its Account Owners**

<b>Account Owner's Full Name :</b> <input style="width: 90%;" type="text"/>	<b>Relationship to Customer</b> e.g. Director <input style="width: 90%;" type="text"/>
<b>Account Owner's Signature :</b> <input style="width: 90%; height: 40px;" type="text"/>	<b>Date:</b> <input style="width: 90%;" type="text"/>
By signing you are authorising all changes contained in this document to be made to the account and confirming that you agree to the declaration in Part F.	

<b>Account Owner's Full Name :</b> <input style="width: 90%;" type="text"/>	<b>Relationship to Customer</b> e.g. Director <input style="width: 90%;" type="text"/>
<b>Account Owner's Signature :</b> <input style="width: 90%; height: 40px;" type="text"/>	<b>Date:</b> <input style="width: 90%;" type="text"/>
By signing you are authorising all changes contained in this document to be made to the account and confirming that you agree to the declaration in Part F.	

<b>Account Owner's Full Name :</b> <input style="width: 90%;" type="text"/>	<b>Relationship to Customer</b> e.g. Director <input style="width: 90%;" type="text"/>
<b>Account Owner's Signature :</b> <input style="width: 90%; height: 40px;" type="text"/>	<b>Date:</b> <input style="width: 90%;" type="text"/>
By signing you are authorising all changes contained in this document to be made to the account and confirming that you agree to the declaration in Part F.	

**Bank Use Only**

<b>Signature Verified by:</b>	<input style="width: 85%;" type="text"/>
<b>Processor:</b>	<input style="width: 85%;" type="text"/>
<b>Authorizer:</b>	<input style="width: 85%;" type="text"/>
<b>Date:</b>	<input style="width: 85%;" type="text"/>